

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF COMMUNITY AFFAIRS**

1800 Third Street, Suite 390
P. O. Box 952054
Sacramento, CA 94252-2054
(916) 445-6000
FAX (916) 323-6016

**CDBG
Community Development Block Grant Program****MANAGEMENT MEMORANDUM
Memorandum Number: 99-4****TO: All Eligible Jurisdictions and Interested Parties****DATE: May 28, 1999****SUBJECT: Notice of Funding Availability (NOFA)
CDBG Planning and Technical Assistance (P/TA) Allocation
Fiscal Year July 1, 1999 - June 30, 2000****Purpose:**

This memo announces the release of CDBG's NOFA for the Planning and Technical Assistance Allocation for Fiscal Year 1999/2000.

Funds Available:

With the attached NOFA, the State Department of Housing and Community Development announces the availability of funding under the 1999/2000 CDBG Planning and Technical Assistance (P/TA) component. The Department will make \$2,713,258 available under the General/Native American Allocation and \$1,287,180 under the Economic Development Allocation.

Application Package:

CDBG publishes a separate Application Package. The last page of the NOFA is an Application Package request form.

Application Period:

The application period starts upon release of this NOFA. CDBG will award the 1999/2000 funds following the July 1st start of the new program year, subject to availability of Federal funds and passage of the State budget.

Applications are accepted each month and are due in our offices (not postmarked) by 5:00 p.m. on the last working day of each month to be considered in the following month.

The first application deadline is 5:00 p.m. on June 30, 1999.

The last application deadline for the fiscal year is 5:00 p.m. on April 30, 2000.

Changes for this year:

CDBG has made the following changes to this year's application and funding process.

1. Deleted the requirement to submit cost estimates with the application.
2. Added a requirement that procurement of services be documented and submitted to CDBG with the final product. Also, clarified the requirement regarding sole source procurement.
3. Clarified the signature authority for the housing element self-certification form. (See Attachment 5 of the Application Package.)
4. Added information about acceptable survey techniques. (See Attachment 14 of the Application Package.)

Note: Some of the cast match percentages on Attachment 3 have changed. Please be sure to check the percentage for your jurisdiction before submitting an application.

For more information:

Please contact a CDBG representative. Names and numbers are in Attachment 3 of the NOFA.